

NOMINATION FOR THE AWARD OF AN HONORARY FELLOWSHIP

An Honorary Fellowship is a highly prestigious award which the College can bestow on an annual basis to distinguished individuals who have a connection with the College, or the local area, and who have made an outstanding contribution to their chosen field.

Full Name of Nominee	
Contact Details of Nominee	Postal Address: Email address:

Name of Proposer		Staff/Student*/Governor
Contact Details of Proposer (telephone and email address)		
* Student Number (if applicable):		

CONFIDENTIALITY

It is very important that confidentiality is observed at all stages of the nomination and selection process. Please do not disclose your nomination to the nominee or others until the nomination has received final approval by the Governing Body and had been accepted by the nominee.

A. CRITERIA

The criteria for the award of Honorary Fellowships are set out below. Please indicate which criteria you believe the potential candidate meets.

Desirable criteria met: - please tick box as appropriate :

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| 1 A significant contribution to, and/or a strong connection with the mission and visions of South Devon College. | |
| 2 A significant achievement contributing to the character and strength of South Devon and beyond | |
| 3 Achievement which makes the person or organisation an inspiring role model. | |
| 4 A major contribution to charitable or voluntary activity. | |
| 5 Notable distinction in an area which is related to one or more of the College's corporate values: aspiration, inclusion, innovation, support, progress. | |
| 6 Timeliness – an award being made at a time that is particularly appropriate for the recipient or the College. | |

It is expected that nominees will meet at least one of the desirable criteria.

B. RESTRICTIONS

The following would not normally be considered for an award even though they met the criteria above:

1. Current members of the College's staff or its Board of Governors or current students.
2. Serving politicians, including Ministers of the Crown, Members of Parliament or front-bench members of the House of Lords.
3. Former members of College staff and/or Governors
4. Anyone, or any organisation, where an offer of an award at that time could be construed as seeking an unfair and inappropriate advantage for the College.

C. THE REASON FOR YOUR NOMINATION

Please give your reasons for nominating this individual with reference to your response in Section A as to why you believe the nominee meets the criteria.

Please indicate any contact you have with the nominee, for example whether you have a professional or personal relationship, giving full details.

D. RELEVANT EXPERIENCE / CONTRIBUTION / DISTINCTION

Please provide an outline of relevant experience or contribution to the development of South Devon College or earned distinction for activities of relevance to the College associated more widely with, for example, education, business, culture, creative work or public service.

Weblinks (please include links to press articles, personal websites or similar):

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E. POTENTIAL FOR ONGOING INVOLVEMENT IN THE ACTIVITIES OF SOUTH DEVON COLLEGE
 Please outline how the nominee could become involved in College activities, e.g., mentoring students, giving lectures, practical experience, etc.

Signature of Proposer (can be electronic):	Date:
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Signature of Secunder* (can be electronic):	Date:
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Please note that nominations which do not provide sufficient detail will be returned to the Proposer for additional information.

Once completed this form should be returned by email to the Head of Governance, Lisa Key: lisaakeay@southdevon.ac.uk

Confirmation of receipt of Nomination Form

When you have submitted your nomination form, you will be sent an acknowledgement of receipt.

Thank you for your nomination.

*The Secunder should be a member of the Senior Leadership Team or, where it is a collective nomination from the student body, the Head of Higher Education.